

KIPLING RIDGE METROPOLITAN DISTRICT

8390 E. Crescent Pkwy., Suite 300

Greenwood Village, CO 80111

Phone: 303-779-5710

www.kiplingridgemd.org

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: October 29, 2024

TIME: 1:00 p.m.

LOCATION: Via Microsoft Teams

ACCESS: To attend via Microsoft Teams Videoconference, use the below link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_Nzc0YTdhZDctZDczNC00MTdmLWlzZjQtNDA0YjIzYTUzZGRm%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d

To attend via telephone, dial 720-547-5281 and enter Conference ID 410 323 501#:

<u>Board of Directors</u>	<u>Office</u>	<u>Term/Expiration</u>
Richard Schierburg	President	2027/May 2027
Matthew Trasen	Secretary	2025/May 2025
Evan Gart	Treasurer	2027/May 2025
Kyle Koch	Assistant Secretary	2027/May 2025
Vacant	N/A	2025/May 2025

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Review and consider approval of minutes of the June 18, 2024 Special Board Meeting (enclosure).

- F. Discuss business to be conducted in 2025 and schedule regular Board meetings. Consider adoption of Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Location for Posting of 24-Hour Notices (enclosure).
- G. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2025 (District Transparency Notice).
- H. Ratify Technology Accessibility Statement and posting on website (enclosure).

II. FINANCIAL MATTERS

- A. Consider approval of interim claims totaling \$50,793.08 (enclosure).
- B. Review and consider acceptance of September 30, 2024 Unaudited Financial Statements and Cash Position Schedule (enclosure).
- C. Conduct Public Hearing to consider amendment of the 2024 Budget. If necessary, consider adoption of Resolution to Amend the 2024 Budget.
- D. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosures).
- E. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form and Mill Levy Public Information form (“Certification”). Direct District Accountant to file the Certification with the Board of County Commissioners and other interested parties.
- F. Consider appointment of District Accountant to prepare 2026 Budget.
- G. Discuss statutory requirements for an audit. Consider appointment of District Accountant to prepare Application for Exemption from Audit for 2024.

III. LEGAL MATTERS

- A. Discuss May 6, 2025 Regular Directors’ Election and consider adoption of Resolution Calling a Regular Election for Directors on May 6, 2025, appointing the Designated Election Official (“DEO”), notice and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Self-Nomination and Acceptance Forms are due by February 28, 2025. Discuss need for ballot issues and/or questions.

IV. MANAGER MATTERS

- A. Review and consider approval of Property and Liability Coverage renewal for 2025. Discuss changes needed to property schedule (if any) (enclosure).
- B. Discuss Cyber Security and increased Crime Coverage.
- C. Authorize renewal of Special District Association membership for 2025.

- D. Designate website compliance coordinator.
- E. Consider approval of proposal from NetCentric Technologies Inc. d/b/a/ Allyant Remediation Services and/or CommonLook for website document remediation services.
- F. Authorize Board member or committee to work with district staff to transition website to ADA compliant hosting platform (enclosure).
- G. Review and consider approval of CLA Statements of Work for 2025 Management and Accounting Services (enclosures).
- H. Review proposal from Ward's Lawn Service, Inc. to replace mulch with cobblestone mixture, bury irrigation pipes, and remove/replace dead plants (**to be distributed**). Authorize preparation and execution of Change Order to the Service Agreement for Landscape Maintenance between the District and Ward's Lawn Service, Inc.

V. OTHER BUSINESS

VI. ADJOURNMENT

There are no remaining regular meetings scheduled for 2024.